

## KHEL: Lab Breath Alcohol Program - 2019

## **Registration**

1. You must be logged into to your KansasTRAIN account to register for a course. If you do not remember your Login and Password, see instructions at the bottom of this page.

If you do not have a KansasTRAIN account, click <u>HERE</u> for instructions on creating an account.

- 2. Click the button on the right-hand side of the homepage to add the course number 1082263 then hit enter.
- Click the title link.
- 4. Select the > Launch + button.

If you have not filled out all your user profile fields, or recently updated them, the TRAIN system will navigate you to your profile page to complete those steps before you can register or launch a course.

5. Type your Intoxilyzer operator number into the open box. Then select "OK".

If you are unsure of your operator number, contact the KHEL Breath Alcohol Program at KDHE.breathalcohol@ks.gov or 785-296-1642.

6. Enter **INT9000** into the registration code box.

## **Tips**

- You may exit the course at anytime by selecting the "Quit" button in the upper left-hand side of the page OR by exiting the browser tab where the course is open. You will be able to resume the course at the place you left off when you re-launch the training.
- You must pass the final test with a score of 100%. Instructions will be provided in the course for how to review material and retake the exam if you receive a score less than 100%.

## **Need your account Login or Password?**

Click the 'Forgot Your Login Name/Password' link on the login page to access your account information OR, contact the Helpdesk at: <a href="mailto:ebitservicedesk@ks.gov">ebitservicedesk@ks.gov</a>; 785-296-4999 or 785-296-0425.

Direct course content questions to the course provider listed on the contact tab of the course home page.